



Guidelines for use of Extended Services:

- Times: Breakfast Club 7.45 to 8.45
Monday to Friday
- After School Club 3.00 to 5.30
Monday to Thursday
- Bookings must be made via Parentpay with at least 24 hours notice.
- We regret that due to later closing time that we cannot accommodate late pick-ups. Whilst we appreciate that all parents are occasionally delayed due to exceptional circumstance, repeated offenders (3 or more late pick-ups in a half term) will be charged at £5 per late pick up.
- No discount for siblings or shorter sessions
- Bookings cannot be carried over from one week to the next
- We do not charge for bank holidays or INSET days
- Children will be required to complete a behaviour form agreeing to abide by our rules
- Parents must complete a registration form
- Breakfast will consist of toast, fruit and milk or juice
- After school we will provide a healthy snack
- Activities will be age appropriate and supervised
- All our staff have DBS checks and are first aid trained
- Payment by check should be to St Germans Primary School
- We will accept Child care vouchers