

The Friends of St Germans School
Thursday 29th September 2022 – 9.00am
Minutes of Meeting

Present

Hannah Guy (Chair), Jennie Garlick (Secretary), Beccy Elwell, Melanie Stannard, Emma Smith – Remotely (Treasurer), Ingrid Bennett and Hazel Carter

Apologies

Kathryn Harris, Donna Orphan, Emily Young, Ali Lovatt, Karen Evans,

Minutes and Matters Arising

1. Previous minutes - The minutes of the previous meeting were sent out.

2. Matters Arising

Welcome event:

Tuesday 18th October has been proposed for the 'Welcome event'. This is to be a Curriculum event for the school to talk to parents about how maths and other subjects are taught at school and it is open to all parents. The PTFA will be at this event.

It will be between 5 and 6pm and it would be great if we could have 3 PTA members to help attend. If we can get volunteers then we can also do teas and coffees before the event from 4.30. The assumption is that if you are helping you are able to have your children on site.

Action: **All PTA** members to check if they can attend / help out.

Action: **Becky, Jennie and Ingrid** to review the PTA leaflet produced by Hannah for use at the event and all other events.

100 Club:

It was discussed that the last draw in September was the last draw for the 100 club of last year. It was discussed that we will not relaunch the 100 club this year and test out the School lottery site instead. The 100 club can be revisited in the future if wanted.

Action: **Emma** to check that the winners of August and September have received their money.

School lottery:

We need to market it now for the 1st draw to take place end of October.

Action: Identify next steps to advertise and how to launch this.

Second hand sales

A discussion was held about how to make the sale of the school uniforms more effective and to dispel any stigma attached to it. We should advertise second hand sales as eco friendly i.e. don't buy new, re-use. We need to ensure that the second hand sale takes place in conjunction with all our events i.e. the rail comes out each time.

Action: **Weekly item in the newsletter stating who to contact if you need to get second hand uniform – Kathryn via Karen**

Action: Source a clothes rail. Options explored were to reach out to the community and / or to create a permanent one out of scaffolding utilizing the parents in the school.

Hannah to put a post out on social media for any free rails.

Action: **Hazel and Kathryn** to connect to see how Hazel can support the second hand uniform sales.

Ongoing cake sales:

It was discussed that as the PTA is small we need to work on smaller ways to make money which drip feed money in. The suggestion was to revisit regular cake sales.

Action: **All PTA** - Need to identify someone to lead on this and its format and regularity.

Ice cream sale:

We have left over ice cream, cones and sweets from the summer fair which needs to be used. Proposal was to have an ice cream sale after school. Jennie, Mel, Becky and Hazel to man a stall on the 7th October to sell ice creams after school using the existing leftovers. Proposal is to sell ice cream for £1 for a scoop with a flake being 50p extra.

Action: **Jennie** to put item in the newsletter for Friday

Action: **Jennie, Mel, Becky, Hazel** to check on supplies and decide what is needed (Table, scoop, hot water jug, gloves, ice cream, cones, float, haribo, posters)

Action: **Kathryn** to see if she can undertake a uniform sale also.

AGM:

We are having to move the AGM from the current date of the 7th October to the 19th October to allow for the PTA promotion at the Curriculum event.

A discussion was held as to whether to combine the AGM with an event for the PTFA. The landlord of the Eliot has offered to host either a quiz or a bingo night for the event.

It was agreed to undertake Bingo for the event as the quiz may require more organization and preparation. It was agreed to revisit the use of a quiz at the pub for a future event to raise money for the school.

Action: **Sarah** to speak to Steve at the pub about the Bingo event

Action: **Sarah** to create a poster to advertise.

Action: **Hannah** to advertise in the newsletter AGM and Bingo with food (its pie and peas or pizza night at the pub). 5.30 to 7pm. Kids welcome using Sarahs poster.

Action: **Mel** to put up notices in the village for the AGM.

3. Expenditure requests:

N/A

4. Balance of accounts:

Information is still being compiled by Emma.

5. Upcoming events

Last of the sunshine sale – 7th October.

Curriculum Event – 18th October 4.30 for teas and coffees and starts 5pm
AGM and Bingo event – 19th October 5.30 with kids
Halloween mufti day – 21st October £1 donation
Christmas craft and Christmas jumper day: 2nd December (donations of food for the xmas raffle)
School disco: 15th December
Christmas carols and raffle – 13th December

6. AOB

Next meeting date: Next PTA meeting to be held on 13th October.

Action: **Hannah** to pass on Amy's details to add to the helper list.

Action: **Jennie** to add the governors to the PTA mailing list.

Action: **Hannah** to reach out to Gavin to DJ for school disco.

Action: **All PTA** - Anyone able to help Hannah to organize the shed to notify her.