

## The Friends of St Germans School CONSTITUTION

Constitution as adopted at an extraordinary general meeting of committee of members on 11 October 2021

1. The NAME of the Committee shall be "***The Friends of St Germans School***".
2. The OBJECTS of the Committee are to advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority) and as an ancillary thereto and in furtherance of this object the Committee may:
  - a) foster more extended relationships between the staff, parents and others associated with the school; and
  - b) engage in activities which support the school and advance the education of the pupils attending it.
3. The Committee shall be Non-Political.
4. The Management and Control of the Committee shall be vested in the Chairman, Treasurer and Secretary, who shall be elected annually at the A.G.M. No one term of office shall exceed a period of three years.
5. 40 per cent, rounded up to the nearest whole number, of the said Committee shall constitute a quorum. This applies where there are three or more committee members in post. Where there are only two, 100 per cent attendance is required to be quorate.
6. The Annual General Meeting of the Committee shall be held on any day within the month of October of each year. At the Annual General Meeting the Chair shall be taken by the Chairperson.
7. 50 per cent, rounded up to the nearest whole number, of the said Committee shall constitute a quorum at the Annual General Meeting. This applies where there are three or more committee members in post. Where there are only two, 100 per cent attendance is required to be quorate.
8. No alteration of the rules may be made except at the Annual General Meeting or at a Special Meeting called for this purpose. No alteration or amendment shall be made to the Objects Clause or Dissolution Clause which would cause the Committee to cease to be a charity at law.
9. The Treasurer shall keep an account of all income and expenditure and shall submit Accounts, duly audited, at the A.G.M. The Banking Account shall be in the name of the Committee and withdrawals shall be made in the name of the Committee on the written approval of any two of the three authorised signatories. Signatories should be one of the following:
  - a) Chairman
  - b) Treasurer
  - c) Secretary
10. Any assets remaining on dissolution of the Committee after satisfying any outstanding debts and liabilities, shall not be distributed amongst the members of the Committee but will be given to another charity with the same or similar charitable objects.
11. The Committee shall have Public Liability Insurance to cover all its meetings and activities.

**Chairperson**

**Treasurer**

**Secretary**

Signed:

Signed:

Signed:

Name: Hannah Guy

Name: Emma Smith

Name: Jennie Garlick

**Dated: 11 October 2021**