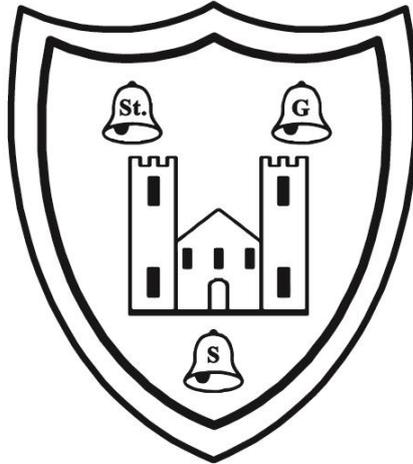


St Germans Primary School

St Germans



Primary

Behaviour Policy

Curriculum / Headteacher
Review Frequency: Two Years
Next review: 31/09/23

AIMS

The governors and staff hope that all children will work to the best of their abilities and that their behaviour will demonstrate courtesy and consideration for others within the school.

It is confidently expected that parents will support and reinforce these aims.

This policy has been written by the staff, teaching and non-teaching and with the support of the governing body. The children have been consulted and are fully aware of the contents. In many cases the 'rules' are of the children's devising. **ALL** parents will be asked to read and expected to sign an agreement slip to indicate their support for this document before enrolling their child. **(Appendix 1)**

We aim to run a happy, friendly school. The general principles are that children should consider the welfare of others as well as themselves, and such rules as we have are to that end. The following are the expected codes of behaviour: -

CODE OF GENERAL BEHAVIOUR

All children are expected to be kind, courteous, thoughtful and tolerant of others.

- We will respect school property and anything belonging to others and ourselves.
- We will show respect and be polite to others.
- We will try to be kind and friendly at all times.
- We will speak politely to everyone.
- We will walk with care around the school.
- We will try our best so that we can all enjoy school and make the most of what our school can offer.
- We will follow the expected behaviour stated in our ICT Scheme

OUR SCHOOL RULES

CLASSROOM

- We will listen to our teacher and others when they are speaking and put our hand up if we wish to join in.
- We will do our best to keep our trays and classroom tidy and look after everyone's property including our own.
- We will respond promptly to the system for lining up.
- We will try to be a friend to everyone in class and help others whenever we can.
- We will endeavour to be polite and helpful to everyone.

PLAYGROUND

- We will be thoughtful to others and share space and equipment carefully.
- We will look after equipment and put it away carefully.
- We will respond promptly to the system for lining up:
- We will use the friendship bench and quiet area properly.
- We will listen to the playground squad.
- If we have equipment we will take it to the shed on the second bell and leave it for the monitors to put away

DINING ROOM

- We will try to eat and drink politely and use good manners.
- We will talk quietly to our friends.
- We will be kind and considerate table carers if chosen.
- We will listen to the lunch time staff and do as they ask.

Copies of our rules are displayed around the school to remind us of appropriate behaviour
(Appendix 2)

LUNCHTIME / PLAYTIMES

All children are expected to visit the toilets and wash their hands prior to entering the dining hall. KS1 will go straight into the hall at 11.50. Children are expected to remain in their seats whilst eating lunch and talk quietly and sensibly to others on their table. They exit the hall when a bell is rung.

KS2 will go straight out to the playground at 12.00 and will be called into the hall at 12.10. When children finish their lunch they will be able to go straight back out to the playground.

Each year an elected 'playground squad' will join the children in KS1 and organise playground games for them. Every week the playground squad meet with the leader for a discussion and the selection of games.

WET PLAYTIMES

During a wet playtime we use, drawing, reading, comics, chess, board games and construction toys. Usually children remain in their own rooms engaged in an activity suitable for the classroom. Safety of others is paramount.

PLAYGROUND

We hope playtimes are happy, and relaxing. Children are reminded that they should use the playtime to go to the toilets and have a drink. If children are observed playing roughly they will be asked to stop. There are bags of playground equipment which should be used appropriately. A playground Policy outlines our expectations for behaviour in the playground.

1st Bell or Whistle - stand still

2nd Bell or Whistle - walk and put away play equipment and line up. All children are expected to play safely and consider others.

COACH JOURNEYS

Children enter the group with their group leader, who will decide where they sit.

Children must wear their seat belt and remain in their seat until asked to move. They will be expected to talk quietly with their partner.

BEGINNING OF SCHOOL DAY

All children are welcomed into school between 8.45 am and 8.55 am. An adult is stationed outside the classroom for to liaise with parents.

HOME TIME

At the start of the year parents are asked to fill in a proforma stating the names of anyone who may collect their child, any changes must be notified to the teacher.

At the end of the day KS1 parents wait outside their child's classroom at 3.00 pm. Children will remain in the classroom until their parent or carer arrives.

In KS2 the children will wait in their classrooms until parents or named carers come to the external classroom doors where children will be passed in to their care. Older children will be allowed to walk home on receipt of written permission.

APPROPRIATE CLOTHING

Uniform

We expect all children to comply with our school uniform as laid out in our Uniform Policy and School prospectus.

P.E. - plimsolls, T Shirt, shorts OR track suit.

ART - old shirt or overall.

Under the National Curriculum your child will have access to the above subjects. If they do not have appropriate P.E. clothing, we will be unable to include them in some of these lessons for health and safety reasons.

REWARDS

Our school rewards are issued for the following: being polite, helpful, thoughtful, caring, honest, being attentive, showing respect and working hard.

OUR REWARDS ARE AS FOLLOW

CLASSROOM AND PLAYGROUND REWARDS

House Points leading to:

Bronze / Silver / Gold / Rainbow Awards / Prizes and Newsletter mention

Smiley Faces leading to prizes

Sharing / displaying good work

Star of the week award

Good News Tree award

Achievement assembly

“Good to be Green” certificates, stickers and rewards

Headteacher visit

Rewards are issued by all staff. All rewards form part of the smiley face / house point system.

A copy of our reward system is displayed in each classroom and is included in the Supply Teachers pack. **(Appendix 3)**

POSITIVE BEHAVIOUR MANAGEMENT 'GOOD TO BE GREEN'

At St Germans School we believe that children have the right to feel safe at school; the right to learn and the right to be respected and to have fair treatment. We believe good discipline is developed through positive encouragement and instruction whilst understanding their rights and responsibilities within the school setting.

Children are made aware of a set of ground rules in school. We call this set of rules 'The Good to Be Green Code'.

Rules are written in a positive way and are fair. Children and adults have ownership of the code. Children and adults are in constant discussion over what is written and what they stand for and the code

The system is operated in the classroom using visual prompts known as Green, Yellow and Red cards

REWARDING GOOD BEHAVIOUR:

We want to recognise the majority of children who are consistently following the 'Good to Be Green Code'. At the end of each week, children who have been on 'Green' all week receive a sticker and are entered into the class raffle for a prize. Certificates are issued at the end of each term for "Green all term" and at the end of the year for "Green all year".

SANCTIONS FOR NOT FOLLOWING OUR CODE:

Stop and Think Card

This is an initial warning

Yellow card

After initial warning if behaviour persists or if it is clearly a breach of the green code a yellow card will be issued. This will result in five minutes missed from Golden time in a place of silence. In KS2 a yellow card means missing five minutes play at the end of the week in a place of silence.

A class book will be kept recording name and reasons for getting a yellow card.

Red Card

Children who get a red card must report to the Headteacher at the end of the session. Children in KS1 with a red card will automatically miss Golden time and be removed to a place away from the class to sit in silence. In KS2 a red card results in missing playtime at the end of the week in a place of silence. A class book will be kept recording name and reasons for getting red card.

Whenever possible, it is our aim to give children a 'fresh start' at the beginning of each new day. Previous incidences will not be referred to. Children are constantly reassured that it is the bad behaviour that staff dislike, not the individual children.

Classwork

There may be occasions when children not completing required quantity or quality of work set in a lesson class will be expected to stay in at play and finish if the teacher deems this appropriate. If work is still unfinished at the end of the day, it may be sent home. In this case, staff must speak to the child's parent to explain the reasons why.

SEVERE CLAUSE

Behaviours which merit a severe clause and an immediate red card, both in and out of the classroom will be:

- Violence to people and property.
- Swearing.
- Repeated refusal to follow instructions.
- Repetitive behaviour which undermines others' opportunities to learn.
- Stealing.
- Lying which could lead to a serious incident

In the event of a severe clause the following action will be taken:

A meeting with the child and parent will take place by the end of the day. Depending upon the incident, the outcome will be decided by the end of the meeting. A second severe clause will always require a letter home and a meeting with parents must be arranged. Parents will be informed that further infringements will result in **fixed term exclusion**.

Where damage or loss occurs in school as a result of pupil disobedience, misbehaviour, or deliberate vandalism, the school will seek the cost of replacement from the parents of the child concerned

EXCLUDING CHILDREN

In the event of fixed term exclusion, parents will receive a letter outlining why the exclusion has been necessary, the period of the exclusion, a leaflet explaining their rights and an appropriate pack of homework. **(Appendix 4)**

On returning to school after a Fixed Term Exclusion, the child will be re-integrated into School as agreed between parents and staff. Reflective work may be appropriate during this re-integration. **(Appendix 5)**

The ultimate sanction is a **permanent exclusion**.

All information regarding exclusions is shared with County Hall and the Chair of Governors.

All exclusions are reported to the Local Authority

An exclusion of any type should be risk assessed to ensure the child's safety at home during the exclusion

THE CARDS

1) Green Card



The majority of children will have a green card displayed by their name. This is because they have been following the code consistently.

2) Yellow Card



Occasionally children will need a reminder of behaviour expectations in school. If they do not comply following this warning they will be told to change their card to yellow. If a child demonstrates that they can follow the code they can go back to a green card. Sanctions then apply.

3) Red Card



If a child continues not to follow the code, they will be requested to change their card to red and to sit apart from the rest of the class. Once a child receives a red card it is recorded and parents may be informed.

There will be rare occasions where a child's behaviour will take them straight to red (see severe clause).

If a child continues to receive red cards, they may have to visit the Headteacher. In this instance, parents will be informed and may be asked to meet with the relevant parties to help the child.

THE GOOD TO BE GREEN CODE

We talk kindly and respectfully to each other.

We work quietly and helpfully together.

We take turns.

We walk sensibly around our school.

We put things away carefully, in their proper place.

We are kind to each other and use good manners.

We do not hurt people.

We use equipment safely.



SPECIAL EDUCATION NEEDS

Children on the Register for Special Educational Needs will always be assessed sensitively on an individual basis.

Children with behavioural problems will be supported through IEP's and targets to control and modify extreme behaviours and to help them understand that the St Germans' Behaviour Policy applies to them too. Where there might need to be a modification of the Behaviour Policy, other children may have to be told why.

Statement of Restrictive Physical Intervention in School

At St Germans School we believe that pupils need to be safe, to know how to behave, and to know that the adults around them are able to manage them safely and confidently. Only for a very small minority of pupils will the use of physical intervention be needed. On such occasions, only acceptable forms of intervention are used.

The majority of pupils behave well and conform to the expectations of our school. We have responsibility to operate an effective behaviour policy that encompasses preventative strategies for tackling inappropriate behaviour in relation to the whole school, each class, and individual pupils. For this reason, all staff are trained in our Safe Touch Policy. Named members of staff are also trained in Team Teach

All school staff need to feel that they are able to manage inappropriate behaviour, and to have an understanding of what challenging behaviours might be communicating. They need to know what options are available for managing behaviour, and they need to be free of undue worries about the risks of legal action against them if they use appropriate physical intervention. Parents need to know that their children are safe with us, and they need to be properly informed if their child is the subject of a Restrictive Physical Intervention, including the nature of the intervention, and the rationale for its use.

At St Germans School we use Safer Handling techniques to avoid danger or injury to the pupil and or others. Nominated staff receive training in these techniques.

The use of restrictive physical intervention is distressing to all involved and can lead to concerns, allegations or complaints of inappropriate or excessive use. In particular, a pupil might complain about the use of restrictive physical intervention in the heat of the moment but on further reflection might better understand why it happened. In other situations, further reflection might lead the pupil to feel strongly that the use of restrictive physical intervention was inappropriate. This is why we are careful to ensure all pupils have a chance to review the incident after they have calmed down.

It is important to note that during a restraint a child could be injured. Any injuries should be reported to the DSL, parents and LADO. Injuries do not necessarily indicate malpractice and should be investigated and recorded within 24 hours.

If a pupil or parent has a concern about the way restrictive physical intervention has been used, our school's complaints procedure explains how to take the matter further and how long we will take to respond to these concerns.

Where there is an allegation of assault, abusive behaviour or injury to the child, we ensure that the Designated Safeguarding Lead is immediately informed. We would also follow our child protection procedures.

If parents/carers are not satisfied with the way the complaint has been handled, they have the right to take the matter further as set out in our complaints procedure.

Full details can be seen in the School's Restrictive Physical Intervention in School Policy and Safe Touch Policy

OUR SCHOOL RULES

CLASSROOM

- We will listen to our teacher and others when they are speaking and put our hand up if we wish to join in.
- We will do our best to keep our trays and classroom tidy and look after everyone's property, including our own.
- We will respond promptly to the system for lining up.
- We will try to be a friend to everyone in class and help others whenever we can.
- We will endeavour to be polite and helpful to everyone.

OUR SCHOOL RULES

PLAYGROUND

- We will be thoughtful to others and share space and equipment carefully.
- We will look after equipment and put it away carefully.
- We will respond promptly to the system for lining up which is:
- We will stand still on the 1st bell and line up sensibly on the 2nd bell.
- We will use the friendship bench and quiet area properly.
- We will listen to the playground squad.
- If we have equipment we will take it to the shed on the 2nd bell and leave it for the monitor to put away.

OUR SCHOOL RULES

DINING ROOM

- We will try to eat and drink politely and use good manners.
- We will talk quietly to our friends.
- We will be kind and considerate table carers if chosen.
- We will listen to our table carers.
- We will listen to the lunch time staff and do as they ask.

REWARDS

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CLASSROOM AND PLAYGROUND REWARDS

House Points leading to:

Bronze / Silver / Gold / Rainbow Awards / Prizes and

Smiley Faces leading to prizes (YR / Y1)

Sharing / Displaying good work

Star of the week award

Good News Tree award

Achievement assembly

Good to be Green Awards

Headteacher visit

Rewards are issued by all staff. All rewards form part of the smiley face / house point system.

Dear Parent / Guardian

In line with our behaviour policy it has been necessary to move your child
..... to another class today due to disruptive behaviour.

Please sign and return the tear off slip.

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St Germans Primary School

I acknowledge receipt of the letter informing me that my child spent part of his / her
school day in another class due to disruptive behaviour.